



Requests

13th REGIONAL WORKSHOP OF THE RIIN NETWORK

Santo Domingo, November 26-28, 2002

Definition

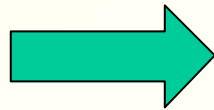
- Process of interaction with the user, of the different information services offered by RIIN
 - **DSI**
 - **Specialized bibliographies**
 - **Magazines**
 - **Consultations on site**

Goals

- Administer and get to know the users related to the RIIN
 - Become aware of the main topics of interest in the region
 - Evaluate the request for information
 - Evaluate the administrative costs of the process
 - Develop new strategies for the incorporation of information to the bases

Use of the module

- Some Centers are not using this module



Solicitudes		DocsSol	
Centro	Total	centro	Total
00	1920	00	10780
10	440	10	3547
20	149	20	466
30	2692	30	12779
40	69	40	84
60	34	60	214
70	1127	70	11773
80	1310	80	11424
90	45	90	124
D0	5	D0	27
C0	14	C0	13
50	437	50	1449
F0	114	F0	563
Total general	8356	E0	3
		G0	56
		Total general	53302

Processing the request

- Identification of the user in OPD (use module of organizations)
- Entering the Requests menu
- Registration of the user number
- Entering the number of bibliographical references selected by the user
- Creation of the Requests Report

Diagram of the process

Instituciones: 1/1

Institución: INSTITUTO NACIONAL DEL MENOR. CENTRO DE FORMACION Y ESTUD Sigla: INAME
Titular: CAMORS, JORGE Cargo: DIRECTOR
Contacto:
Dirección: RAMBLA FRANCIA 441 ESQ. MONTEVIDEO
Ciudad: MONTEVIDEO C. Postal:
Provincia: MONTEVIDEO C. Correns:
Código: 00 748

Solicitudes

Centro Focal	Numero	Entrada	Sal
00	1602	14/08/00	14/08/00
00	2071	12/08/00	
00	1601	11/08/00	
00	1602	9/08/00	9/08/00
00	1602	9/08/00	9/08/00
00	1601	9/08/00	
00	1601	9/08/00	
70	593	8/08/00	
80	1922	8/08/00	
80	2306	8/08/00	
80	1922	8/08/00	
00	2088	7/08/00	7/08/00

Elija una Institución

Solicitante: 00 748 INSTITUTO NACIONAL DEL MENOR. CENTRO DE FORMACION Y ESTUD

Aceptar Cancelar

Documentos solicitados por 00-458: MINISTERIO DE SALUD PUBLICA. PROGRAMA HAB...

Referencia: 00

Centro Focal	Nro Documento	Título
00	1	EXPERIENCIA COM
00	581	TOBACCO SMOKINI

Eliminar
Borrar todo
Reporte
Salir

User number

Report

User: data needed to send information

Reporte de Solicitud

Imprimir Cancelar

Solicitante

Usuario Solicitante: 00-748

Nombre: CAMORS, JORGE
Cargo: DIRECTOR
Institución: INSTITUTO NACIONAL DEL MENOR. CENTRO DE FORMACION Y ESTUDIOS
Dirección: RAMBLA FRANCIA 441 ESQ. MISIONES
Código Postal:

Solicitud

Ref.	Publicación/Resp.Inst.	Mes	Año	Vol	Nro	Página	Ubicación
00-18	BOLETIN INSTITUTO INTER	en/jun	1986	59	223	33-42	
00-15656	ONU		1989			24	BI1418*
00-67401	CONGRESO GUBERNAMENTAL		2001			42	BI6343*
00-67414	BRASIL. MINISTERIO DA J		2001			59	BI6352

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Photocopy service

Requests for full text

- OPD is set in a way that each access to full text from a Reference be tabulated as a request for information and automatically generates a request for information.
- The requests containing Full Text have to be obtained from the folder where they are stored

Diagram of the Process

The screenshot shows a software interface with several windows. A blue arrow points from the 'Referencias' window to the 'Solicitudes' table, and another blue arrow points from the 'Solicitudes' table to the 'Reporte de Solicitud' form.

Referencias: 1546/1565

Título: ATENCION Y DESARROLLO EN LA PRIMERA INFANCIA EN LATINOAMERICA Y EL CARIBE
 Subtítulo: UNA REVISIÓN DE LOS ÚLTIMOS 10 AÑOS Y UNA MIRADA HACIA EL FUTURO
 Autor(es): MYERS, ROBERT
 Código de Referencia: F3 148

Descriptor Principal: EDUCACION PREESCOLAR
 Palabras Clave: POLITICA SOCIAL, EDUCACION PREESCOLAR, INDICADORES, INFANCIA, POLITICA EDUCATIVA
 Grupo Etareo:
 Vocabulario libre: BIENESTAR DE LA NIÑEZ, BIENESTAR PSICOSOCAL, CALIDAD EDUCATIVA, COBERTURA EDUCATIVA, DESIGUALDAD EDUCATIVA

Solicitudes

Centro Focal	Numero	Entrada	Sal
00	0	08/11/2002	08/11/2002
00	0	06/11/2002	06/11/2002
00	0	06/11/2002	06/11/2002
00	2071	05/11/2002	05/11/2002
80	1922	04/11/2002	04/11/2002
80	1922	04/11/2002	04/11/2002
00	0	04/11/2002	04/11/2002
32	14	31/10/2002	01/11/2002
00	1604	31/10/2002	31/10/2002
00	0	30/10/2002	30/10/2002
00	0	30/10/2002	30/10/2002
00	1602	29/10/2002	29/10/2002

Reporte de Solicitud

Imprimir Cancelar

Solicitante
Usuario Solicitante: 00-0

Nombre: BONASSO, ALEJANDRO
Cargo: DIRECTOR GENERAL
Institución: INSTITUTO INTERAMERICANO DEL NIÑO
Dirección: AVDA. 8 DE OCTUBRE 2904
Código Postal: 11600

Solicitud

Ref.	Publicación/Resp.	Inst.	Mes	Año	Vol	Nro	Página	Ubicación
F3-148	REVISTA IBEROAMERICANA		ENE-JUN	2000	22	0		*

User registered:
00-0

Types of services

- Immediate - use of the Virtual Library, sending full texts via e-mail
- Mediate - photocopies and sending of regular mail

Administration of the Requests

- All transfer of documents must be administered from this module
 - Direct lending
 - Internal institutional lending
 - Request via mail, letter, telephone, etc.
- Requests coming from the centers must also be registered in OPD
 - The system will tabulate the necessary data to avoid duplications

- Requests made by the Participant Centers must be clear about what is requested from each Center.
 - **We must be aware that there is duplication of documents and full texts**